

PANCHAYAT GENERAL ELECTIONS
DATE BOUND

STATE ELECTION COMMISSION, HARYANA
“NIRVACHAN SADAN”, PLOT NO. 2, SECTOR-17, PANCHKULA

No.SEC/E-II/SA/2010/ 2408-2420
20.05.2010

Dated:

To

The Deputy Commissioners-cum-
District Election Officers (Panchayat)
Ambala, Bhiwani, Faridabad, Fatehabad, Jhajjar, Jind, Kaithal, Kurukshetra,
Mahendergarh, Mewat, Palwal, Sirsa and Sonipat.

Subject: Printing of Ballot papers— Members of Gram Panchayats, Panchayat Samitis and Zila Parishads.

Sir/Madam,

The State Election Commission Haryana hereby directs that the ballot papers for an election to the Panchayati Raj Institutions in the State of Haryana shall be prepared and printed in Devnagri script from 28.05.2010 to 10.06.2010 by M/s Capital Business Systems Ltd., G-13, Udyog Nagar, Industrial Area, New Delhi and its form and design shall be prescribed as under: -

- (i) The ballot papers for each ward of Panches, Members of Panchayat Samiti & Zila Parishad are to be printed by name of the contesting candidates, the name of Gram Panchayat, Block, Ward No. and name of Panchayat Samiti and Zila Parishad as the case may be. Every ballot paper, shall have a counterfoil attached to it. The counterfoil shall contain the following:-
 - (a) Space for stitching at the top centre of the Counterfoil;
 - (b) A black border of 1 em at the top of the counterfoil;
 - (c) The particulars of the election i.e. the Name of Panchayat, Block and ward No., name of Panchayat Samiti and Zila Parishad as the case may be, shall be printed immediately below item(b) above in the following manner;
 - (d) “Serial No. of Elector, and “Serial Number of ballot paper” one below the other on the left hand side;
 - (e) Place for signature or thumb impression of elector just above the words “Signature or thumb impression” on the right hand side;
 - (f) One Block of lines of 1 em with a disjointed straight line, below, separating the ballot paper from the counterfoil.
- (ii) There shall be one block of lines of 1 em below the disjointed line on the ballot paper.
- (iii) The front face of the ballot paper will contain the serial number of the ballot paper, the Name and particulars of election as described in para (i) (c) above, the names of the contesting candidates, and the symbols of the candidates. These particulars will be printed on the right hand side of the first shaded area.
- (iv) Serial Number of the ballot paper shall be printed on the left hand side of the ballot paper either on the front which shall be printed in the first shaded areas.
- (v) The width of the ballot paper will be 3 ¼ inches as may be considered convenient by the State Election Commissioner, for printing the ballot papers.
- (vi) The names of the candidates will appear on the left side and their respective symbol on the right side in a panel.
- (vii) The names of candidates will be printed on the ballot papers in Hindi in the same order in which they appear in the list of contesting candidates.

- (viii) The width of the space allotted to each candidate shall be 7 ems and the width of the shaded area between the space allotted to any two candidates will be 3 ems. There will be a thick black border of 1 em width at the bottom.
- (ix) The size of the each symbol will not be more than 9 ems x 6 ems.
- (x) The Serial Number of the ballot papers will be in a separate series for each ward, each series commencing from No.000001.
- (xi) Where the number of contesting candidates at an election exceeds 9, the ballot paper will be printed differently. The ballot paper in such a case shall be printed in two column and the width of ballot paper and its counterfoil shall be twice the width of ballot paper of a single column as specified in paragraphs(v) above. Along the middle, there shall be a shaded area from top to bottom of 2.5 ems width. The names of half the number of contesting candidates will appear in the alphabetical order, one below the other; on the left half of the ballot paper and the names of the remaining contesting candidates will appear in the alphabetical order on the other half. Where the number of contesting candidates is odd, the last penal on the right half of the ballot paper will be completely shaded.
- (xii) The ballot papers will be stitched into convenient bundles with consecutive Serial Numbers. The Serial Number on each ballot paper and its counterfoil shall be identical.
- (xiii) The quantity of ballot papers would be printed 2% extra as required by each ward of Panchayat Samiti and Zila Parishad and 5% extra in case of Panches. The ballot papers should also be printed to the next 10th round figure not for 100th round figure.
- (xiv) The Deputy Commissioner-cum-District Election Officer(Panchayat) to depute the responsible officers/officials to get ballot papers printed and their proof reading and checking and receiving after checking their serial number, names of the contesting candidates, symbols extra and should be kept under tight and safe custody till handed over to the concerned Presiding Officers . The MSS (Dummy Ballot paper) should be hand over to the concerned presses and the date of handing over and completion of the printing work may be intimated to the Commission.
- (xv) Ballot papers for Panches, Members of Panchayat Samitis and Zila Parishads would be printed in Black , Yellow and Red ink on the Crème Wove paper respectively.

Yours faithfully

Sd/-
Superintendent/E-II
State Election Commission, Haryana
Email Id: supdtpanda.sec@hry.nic.in

Endst. No.SEC/E-II/SA/2010/2421
20.05.2010

Dated:

A copy is forwarded to M/s Capital Business Systems Ltd., 30-B, Prehlad Market, Karol Bagh, New Delhi with information that if the press has any technical problem in printing the next 10th round figure as per the requisition of the Deputy Commissioners, then you can print as per your convenience but the payment of printing of ballot papers would be paid strictly on the basis of next 10th round figure as per Demand/Receiving of the concerned Deputy Commissioners.

Sd/-
Superintendent/E-II
State Election Commission, Haryana
Email Id: supdtpanda.sec@hry.nic.in